



**Tennessee Department of Environment and Conservation
Environmental Program Director (Deputy Director Central Office Operations)
Division of Remediation
Annual Salary Range: \$72,324 - \$130,188**

About the Tennessee Department of Environment and Conservation (TDEC)

The department is responsible for:

- Safeguarding the health and safety of Tennessee citizens from environmental hazards;
- Protecting and improving the quality of Tennessee's land, air, and water; and
- Managing the system of 56 Tennessee State Parks and 83 Natural Areas.

About the Division of Remediation (DoR)

The Division of Remediation (DoR) is charged with implementing the Hazardous Waste Management Act of 1983, Part 2 (TCA 68-212-201 et seq.), the Drycleaners Environmental Response Act, and the Properties where Methamphetamine was Manufactured Act. The division provides assistance to: voluntary parties interested in cleaning up properties and/or Brownfield redevelopment; the U.S. Environmental Protection Agency (EPA); the Department of Defense; and, the Department of Energy on sites of federal interest. The division responds to complaints and other releases on sites where hazardous substances or other pollutants or contaminants were released. The DoR identifies and investigates sites and uses practical and effective remedies to stabilize, remediate, contain, monitor and maintain these sites in order to eliminate threats to public health, safety, and the environment.

Summary of Position

This Environmental Program Director serves as the Division of Remediation's Deputy Director for Central Office Operations and reports to the division's Environmental Program Administrator (Director). The position is Executive Service and part of the division's senior management team. This position will be based in TDEC's Nashville Central Office and will require some overnight travel.

Duties and Essential Functions:

- Lead daily DoR Nashville Central Office staff and functions ensuring programs are implemented in a fair, consistent, and timely manner that protects human health and the environment.

- Drives accounting operations to ensure the Division is effectively and efficiently meeting business objectives by continuously collaborating with Division and TDEC management to assess the financial effectiveness of operations.
- Establishes performance measures for accountability, and provides evaluation of quality, efficiency and effectiveness of operations.
- Participates in developing division policies and procedures and is responsible for assuring personnel are trained in state, TDEC, and division policies and procedures.
- Interprets and applies federal and state legal requirements, anticipates future legislation, enforces adherence to requirements and advises management on needed action.
- Works with citizens, elected officials, not-for-profit organizations, legislators, industry and businesses to resolve environmental issues and explain TDEC actions. Coordinates these efforts with Division senior management and TDEC's Regional Director of External Affairs and represents the division in public meetings. Provides appropriate information on regulatory requirements and opportunities implemented by the division. =
- Possesses a comprehensive knowledge of potential hazardous substance and petroleum contamination identification, investigation, threat evaluation, feasibility study, and remedial action implementation.

Knowledge, Skills and Abilities:

- Creates a climate in which people want to do their best; can motivate many kinds of direct reports, team or project members.
- Communicates a compelling and inspired vision and sense of core purpose.
- Can anticipate future consequences and trends accurately; has broad knowledge and perspective.
- Has the ability to effectively and concisely translate complex financial and non-financial concepts and results to individuals at all levels and backgrounds.
- Uses concrete logic and methods to solve difficult problems with effective solutions impacting strategic decisions.
- A recognized people builder who provides challenging and stretching tasks and assignments and helps individuals to accept developmental moves.
- Integrity, a proactive approach, excellent judgment, a results-oriented and problem-solving mentality.
- Knows how to get things done both through formal channels and the informal network.

Educational Qualifications:

Bachelor's degree from an accredited college or university in environmental science, biology, chemistry, geology, engineering, engineering technology, ecology, physics or other acceptable science related field. Ten or more years of relevant professional environmental program experience including at least five or more years of supervisory experience.

All interested candidates should submit via email (TDEC.Careers@tn.gov) resume and cover letter to Beth Smith, Director, Office of Talent Management. The position will remain

posted until January 7, 2016. Additional questions regarding the position should be sent to TDEC.Careers@tn.gov.

Beth Smith, Director, Office of Talent Management

Tennessee Department of Environment and Conservation

William R. Snodgrass TN Tower, 22nd Floor

312 Rosa L. Parks Avenue

Nashville, TN 37243

TDEC is an AA/EEO/ADA equal opportunity employer.